

AGREEMENT OF TERMS OF EMPLOYMENT AND BENEFIT PACKAGE FOR BEDFORD TOWNSHIP FIRE CHIEF

Upon Bedford Township Board approval of your appointment, the following will be offered:

1. Salary of \$70,000.00 per year.
2. Health Insurance including vision and dental (10% paid by employee and 90% paid by Bedford Twp.)
3. Pension with a township contribution of 13% of your annual salary
4. Life Insurance in the amount of \$50,000.00
5. Vacation time based on the township policy, which states the following
 - a. During the First year of employment – 0 days
 - b. After 1 year of employment – 5 working days
 - c. After 2 years of employment - 10 working days
 - d. After 5 years of employment – 15 working days
 - e. After 10 years of employment – 20 working days
 - f. Afterwards you will gain 1 extra working day every year up to a max of 25 working days.
6. Sick Time is earned at 1 ¼ days each calendar month, but an employee may not accumulate more than 120 paid sick days per year.
7. A vehicle is provided to the Fire Chief for employment and runs.
8. Work related training, seminars and conferences are paid
9. Work related Association and Membership fees are paid
10. Transfer of licenses needed for employment will be paid by the township
 - a. All transfers must be done within the first 30 days of employment where practicable.
11. In order to familiarize you with the personnel and their capabilities it will be expected that you make as many runs as possible and assure all runs are adequately covered. It is also expected that the Fire Chief will attend all structure fire runs.

BEDFORD TOWNSHIP BOARD MINUTES
8100 JACKMAN ROAD, TEMPERANCE, MI 48182
February 18, 2014
7:00 pm

PRESENT:

- | | |
|--------------------------|--------------------------|
| Greg Stewart, Supervisor | Larry O'Dell, Trustee |
| Trudy Hershberger, Clerk | Rick Steiner, Trustee |
| Paul Francis, Treasurer | Nancy Tienvieri, Trustee |

EXCUSED: Paul Pirrone, Trustee

ALSO PRESENT: Phil Goldsmith, Lennard, Graham & Goldsmith, David Manning, Finance Director

The Regular Meeting of the Bedford Township Board was called to order by Stewart at 7:00 PM followed by the Pledge of Allegiance.

PRESENTATION

Resolution Honoring Monroe County Sheriff's Deputy Joe Gore as Bedford Township's Deputy of the Year

Deputy Joe Gore was not able to attend the meeting to be honored as Bedford Township's Deputy of the Year; this item is postponed until the March 4, 2014 board meeting.

APPROVAL OF AGENDA – Motion was made by Steiner, seconded by Hershberger to approve the agenda with the change to place item 7B Request for approval of the resolution to amend the 2013-14 General Fund Budget and item 7C Request for Approval of the Resolution to amend the 2014-14 Special Revenue Funds Budget immediately following item 6A. Motion carried unanimously.

CONSENT AGENDA

The Consent Agenda contained the following items for approval:

- The February 4, 2014 township board minutes.
- The General, Savings, & Pooled Funds and CD reports from the Treasurer.
- The Revenue/Expense Report and Balance Sheet for the period ending 1/31/2014.
- Accepts with Regret the Resignation of Deputy Fire Chief James Neorr
- The Reappointment of Diana Collins to the Library Board thru 12/31/2016
- The Reappointment of Jeff Biggs as Planning Commission Representative to the BZA thru 12/31/2014

Motion was made by Steiner, seconded by Francis to approve the consent agenda as published. Motion carried on a roll call vote as follows: Aye: Francis, O'Dell, Steiner, Tienvieri, Hershberger & Stewart. Nays: None. Excused: Pirrone.

COMMENTS FROM THE PUBLIC

Before Stewart opened Comments from the Public, he asked Attorney Goldsmith to speak on what is and what is not appropriate for residents to speak about or say during Public Comment Time. He stated all comments should be addressed to the Township Supervisor, and personal attacks were not allowed. Stewart also stated that name, personal address must be stated and the only comments that should be made would be comments regarding items on the agenda and/or actions taken by the current board.

- Todd Bruning, 2980 Consear – commented on fire department issues and public comment issues.
- Nicole Willoughby, 7986 Mohawk – commented on the 2013-14 budget amendments, fire department issues and cable franchise fee issues.

OLD BUSINESS

REQUEST FOR APPROVAL OF THE BEDFORD TOWNSHIP FIRE CHIEF AND BENEFITS PACKAGE

Stewart spoke, explaining to the public how the process of choosing a candidate for Township Fire Chief was handled, spoke about the personnel committee's choice, and introduced Rudy Ruiz as their choice for Bedford Township's Fire Chief. Mr. Ruiz spoke, giving the board a brief history of his education and experience in firefighting. Board members spoke, asking him questions and agreeing that given the information they had received they believe he is the best choice for Bedford. Motion was made by O'Dell, seconded by Tienvieri to approve the benefits package for the new fire chief with the addition of 2 weeks' vacation time, effective immediately, including comp time if the fire chief needs to go out on a call/run on any township paid holiday, and clarification of item 6 on the benefits package page to reflect the removal of the last two words in the sentence. Motion carried on a roll call vote as follows: Aye: Francis, O'Dell, Steiner, Tienvieri, Hershberger & Stewart. Nays: None. Excused: Pirrone.

Discussion followed regarding a motion to approve hiring Mr. Ruiz. Hershberger and Tienvieri stated they thought the vote to approve the benefits package included hiring Mr. Ruiz and didn't realize the need for an extra vote to hire. Stewart agreed that the intent was to approve both the hiring of Mr. Ruiz as Fire Chief and approve the benefits package in one motion. Francis stated that to clarify matters he would make another motion to specifically approve hiring Mr. Ruiz. Motion was made by Francis, seconded by Hershberger to approve the employment of Mr. Rudy Ruiz as Bedford Township's Fire Chief, with the approved benefits package, effective immediately. Motion carried on a roll call vote as follows: Aye: Francis, O'Dell, Steiner, Tienvieri, Hershberger & Stewart. Nays: None. Excused: Pirrone.

DISCUSSION REGARDING THE CREATION OF A COMMUNICATION STEERING COMMITTEE

Stewart spoke, stating he would like a consensus of the board to appoint a 3 person steering committee to look into the branding of Bedford Township, and social network issues. This steering committee would come back to him and the board with recommendations. He further explained the background behind the demise of the Cable Committee 5 or 6 years ago, stating the major changes in Michigan law regarding cable communications and companies made the townships cable ordinance and committee obsolete. He also mentioned meeting with Buckeye Cable representatives regarding the townships contract with them and was informed the agreement would end in 2019, and at that time the franchise fees the township is paid will end. He then stated the franchise fees we receive are allocated to the township's general fund, and based on the percentages of how the general fund is spent, approximately 16% of the franchise fees is spent on roads. Discussion followed, with the board verbally agreeing to the creation of a 3 person steering committee for communications.

DISCUSSION REGARDING THE CREATION OF A LEAF & WASTE BURNING STEERING COMMITTEE

Stewart spoke, asking for a consensus of the board to appoint a 3 person steering committee to look into alternatives to leaf and waste burning. They would look at any and all new regulations from the DEQ, and come back to him and the board with recommendations for changes and/or improvements to the

townships burning ordinance. Discussion followed, with the board verbally agreeing to the creation of a leaf and waste burning steering committee.

NEW BUSINESS

REQUEST FOR APPROVAL OF OUTSTANDING INVOICES- Motion was made by Hershberger, seconded by Francis to approve the following vouchers for payment: General Fund-\$108,862.89, Fire District-\$451,088.02, Police Fund-\$1,974.68, Park Fund-\$1,734.54, Transit System Fund-\$22,735.00, Library Operating Fund-\$2,938.48, EDC Fund-\$431.21, DDA Fund-\$868.08, Sewer Operation & Main Fund-\$6,756.75, & Trust & Agency Fund-\$1,326.00, for a total of \$598,715.65. Motion carried on a roll call vote as follows: Aye: Francis, O'Dell, Steiner, Tienvieri, Hershberger & Stewart. Nays: None. Excused: Pirrone.

REQUEST FOR APPROVAL OF THE RESOLUTION AMENDING THE 2013-14 GENERAL FUND BUDGET

Finance Director Manning spoke, explaining the requested changes to the current General Fund Budget to board members, and answered questions. Motion was made by Hershberger, seconded by Francis to approve the resolution amending the 2013-14 General Fund Budget, as presented. Motion carried on a roll call vote as follows: Aye: Francis, O'Dell, Steiner, Tienvieri, Hershberger & Stewart. Nays: None. Excused: Pirrone.

REQUEST FOR APPROVAL OF THE RESOLUTION AMENDING THE 2013-14 SPECIAL REVENUES FUND BUDGET

Finance Director Manning spoke, explaining the requested changes to the current Special Revenues Fund Budget to board members, and answered questions. Motion was made by Hershberger, seconded by Francis to approve the resolution amending the 2013-14 Special Revenues Fund Budget, as presented. Motion carried on a roll call vote as follows: Aye: Francis, O'Dell, Steiner, Tienvieri, Hershberger & Stewart. Nays: None. Excused: Pirrone.

REQUEST FOR APPROVAL OF THE MASTER PLAN PROPOSAL BID

Hershberger spoke, stating four bids were received for the Master Plan Update. The township planning department studied the four proposals and made their recommendation. Township Planner Roger Dindyal and I looked over the findings and concluded the best choice is Mannik&Smith Group, who came in with an original bid of \$38,750.00, which they later reduced to \$38,250.00 after negotiations with Hershberger. Hershberger then responded to questions from board members. Motion was made by Hershberger, seconded by Steiner to accept the master plan bid proposal from Mannik&Smith Group in the bid amount of \$38,275.00 to update Bedford Township's Master Plan, as presented. Motion carried on a roll call vote as follows: Aye: Francis, O'Dell, Steiner, Tienvieri, Hershberger & Stewart. Nays: None. Excused: Pirrone.

REQUEST FOR APPROVAL OF THE REZONING OF PARCEL NO 58-02-026-024-00 (LOCATED ON DEAN ROAD BETWEEN LEWIS AND CRABB FROM AG (AGRICULTURAL) TO R-2A (SINGLE FAMILY RESIDENTIAL))

Stewart explained this long narrow strip of land is located next to Mohawk Trails subdivision on Dean Road between Lewis Avenue and Crabb Road. The owner would like to build a home on the Dean Road frontage, then split the remainder of the property behind into slices to be sold to the 15 property owners in Mohawk Trails who's property backs up to the parcel. Mr. Craig Hershel, owner of the property was invited to speak and answer questions from board members. When questioned he assured the board

there would be no landlocked parcels left over, all the property would be purchased and combined with abutting properties in the subdivision. Motion was made by Steiner, seconded by O'Dell to approve the Hershel rezoning of parcel no 58-02-026-024-00 from AG (agricultural) to R-2A (Single Family Residential) contingent upon all lot splits being done at the same time, this rezoning having already been approved by both Monroe County Planning and Bedford Township Planning Commissions. Motion carried on a roll call vote as follows: Aye: Francis, O'Dell, Steiner, Tienvieri, Hershberger & Stewart. Nays: None. Excused: Pirrone.

COMMENTS FROM THE PUBLIC

Tim Janney, 3818 Consear – questioned what is permitted under public comment time at board meetings.

Nicole Willoughby, 7986 Mohawk – questioned public comment time comments, the bid proposal for the Master Plan, whether the township is insured for lawsuits.

REPORT FROM TOWNSHIP BOARD MEMBERS

Tienvieri – spoke regarding public comment time issues, questioned live streaming of board meetings, and questioned Attorney Goldsmith regarding TAC & EDC resolution issues.

Steiner – asked for clarification regarding public comment time and suggested residents be careful when driving due to the many potholes in Bedford's roads.

O'Dell – spoke to the board about a meeting he and Steiner had with Road Commissioner Jeff Zink regarding the many road issues Bedford has.

Francis – read a thank you for the prayers, cards, flowers and fruit he received while he was hospitalized.

Hershberger – stated the township is not being charged for “live streaming” of board meetings on the website, but only for the videos of the meetings. She also mentioned the spring issue of the Township Newsletter will be sent out the first week in March, and that she and the Master Plan Committee are looking forward to getting started on the revision of the Master Plan.

Stewart – answered questions regarding the township's insurance for lawsuits, mentioned General Law townships cannot levy taxes without a vote of the people, mentioned his and the township road committees frustrations with the County Road Commission, and stated he was wearing a tie and jacket for Margaret Charlesworth, a township resident.

ADJOURNMENT

The meeting adjourned at 9:15 p.m.



Trudy L. Hershberger
Bedford Township Clerk

Garnet Francis
Deputy Clerk/Recording Secretary